PRIORITIZATION DECISION TREE

Have I made a commitment? → **Yes** → **Will a miss risk an important relationship?**

No ↓

Does this effort provide value? ← **No** — (from "Will a miss risk an important relationship?")

Yes ↓

Can I do it now? → **Yes** → **Do it now**

No ↓

Will it free resources for value activities? → **Yes** → **Do it at the earliest opportunity**

(No, from "Does this effort provide value?" → **Will it free resources for value activities?**)

No ↓

Is it a dependency for value activities? → **Yes** → **Do it at the earliest opportunity**

No ↓

Will bad things happen if I don't do it? → **Yes** → **Do it by the deadline**

("Will a miss risk an important relationship?" → **Yes** → **Do it by the deadline**)

No ↓

Why am I still talking about this?